EXHIBIT

2

REGULATIONS GOVERNING HOPKINS COUNTY CIVIC CENTER COMPLEX

ARTICLE I. CIVIC CENTER BOARD OF DIRECTORS

The Board of Directors, an Advisory Board of the Hopkins County Civic Center Complex, shall make recommendations to the Hopkins County Civic Center about any and all areas of operation and activities of the Hopkins County Civic Center Complex. Recommendations made at each meeting of the Board shall be subject to review and approval by the Hopkins County Commissioners' Court. Any recommendations will not go into effect until approved by the Hopkins County Commissioners' Court.

Section A. MEMBERSHIP — THIRTEEN

1. The thirteen Civic Center Board of Directors shall consist of:

    a. One member from each of the four Commissioners precincts represented.

    b. Two representatives from the Sulphur Springs School District.

    c. One member from the Minority Community.

    d. One member from the Northeast Texas Livestock Association.

    e. One member from the County At-Large.

    f. One member from the Hopkins County Chamber of Commerce, who may be a board member or officer of the Chamber.

    g. One member from the Dairy Festival Board.

    h. One member representing the Hotel/Motel Industry.

    i. One member recommended by the County Judge.

2. The Board of Directors Members will be appointed by the Commissioners' Court for a three (3) year period. No member should serve more than two (2) consecutive terms and cannot be re-appointed for one (1) year. Nominations will be due by November 1st and appointment approved by Commissioners' Court at the first Commissioners' Court meeting in December, and the term will start in January.

3. In the event a vacancy occurs, the procedure outlined in Section A.2 shall be followed to fill the unexpired term.

4. A Chairperson, Vice Chairperson, and Secretary, will be elected by the Board members by a majority vote of the quorum. Nominations will be due by November 1st, and appointments will be approved by Commissioners' Court at the first Commissioners' Court meeting in December, and the term will start in January.

Section B. MEETINGS

All meetings should be called at a minimum of once every month. Special meetings may be called as needed by the Chairperson or at the request of three or more members of the Board of Directors.

Meetings will be conducted by the Chairperson using Robert's Rules of Order Newly Revised for procedure. A quorum, consisting of 5 of the 13 voting members of the Board of Directors, shall be required to hold an official meeting and conduct Board business. Any Board member not complying with the policy or who misses three (3) consecutive meetings (whether they be regular or special meetings) may be referred by the Civic Center Board to the Hopkins County Commissioners' Court, with the Board's recommendation that the member be removed. Removal of a Board member rests within the sole authority of the Commissioners' Court, as the appointing authority under Section A above.

Section C. DUTIES

1. Chairperson – Preside over all meetings of the Board and ensure meetings are conducted in accordance with Robert's Rules of Order Newly Revised and these by-laws. Prepare and set the agenda for each board meeting. Call special meetings of the Board as provided in Section B. Act as the spokesperson for the Board as necessary along with, or in the absence of, the Civic Center Manager. Act as coordinator between the Board of Directors and the Civic Center Manager. Serve as an ex-officio member of any committee or subcommittee established under Section D.3. Sign correspondence and documents on behalf of the Board. Perform such other duties as are customarily exercised by a presiding officer or as may be assigned by the Board.

2. Vice Chairperson – Perform the duties of the Chairperson in the Chairperson's absence, inability to serve, or at the Chairperson's request. Perform such other duties as may be assigned by the Chairperson or the Board.

3. Secretary – Ensure accurate minutes and attendance are kept for each Board meeting, recorded by Civic Center staff and reviewed by the Secretary for accuracy before distribution with the notice and agenda for the next meeting. Upon the Board's approval, the Secretary shall sign the minutes as the official record, and staff shall file them and forward for presentation to the Commissioners' Court. The Secretary shall also confirm Board correspondence and files are maintained.

Section D. GENERAL PROVISIONS

1. The Board of Directors shall review the rates, policies, and usage of the Complex, and submit recommendations to the Hopkins County Commissioners' Court for final approval.

2. The Board of Directors may have the right to review and make recommendations regarding all gift offers to the Civic Center Complex.

3. Various committees and subcommittees may be established at the direction of the Chairperson in order to carry out the Board's objectives. Any such committee or subcommittee shall be advisory only, shall have no independent authority to act on behalf of the Board or the Complex, and shall report its findings and any recommendations to the full Board for the Board's consideration.

4. Personnel matters concerning the Civic Center Administrative Staff will be discussed by the Commissioners' Court in closed session, called and conducted by the Commissioners' Court under its own authority, to which relevant members or officers of the Civic Center Board of Directors may be

invited to provide input. Termination of the Civic Center Administrative Staff will rest completely with the Hopkins County Commissioners' Court.

5. The Board of Directors shall maintain the right to review all expenditures of the Hopkins County Civic Center Complex. The Board reserves the right to review expenditures at any time.

6. The Hopkins County Civic Center Manager and Board of Directors shall formulate and recommend the Fiscal Year Operating Budget to the Hopkins County Commissioners' Court.

Section E. AMENDMENTS

The Board may recommend amendments to these by-laws to the Hopkins County Commissioners' Court. Final adoption of any amendment to these by-laws rests solely with the Hopkins County Commissioners' Court.

ARTICLE II. DUTIES OF THE HOPKINS COUNTY CIVIC CENTER MANAGER.

Section A.

The Manager shall act as spokesperson and coordinator between the Hopkins County Commissioners' Court and the Civic Center Board of Directors. The Manager will be required to attend necessary meetings of both the Commissioners' Court and the Board. The Manager shall present the minutes of the Board of Directors' meetings to the Commissioners' Court so that the Commissioners' Court may act on any recommendations contained in them, consistent with Article I, Section C.3.

Section B.

The Manager shall submit to the Board a monthly financial report prepared by the Auditor outlining expenditures and income for the total Hopkins County Civic Center Complex operation, together with a monthly report of planned events, marketing procedures, and promotions.

Section C.

The Rates & Policies For Usage of the Hopkins County Civic Center Complex will be prepared by the Manager and presented to this Civic Center Board for review and Hopkins County Commissioners' Court for approval. The Manager is authorized to submit requests for the Hopkins County Civic Center Complex expenses from County funds in accordance with County purchasing regulations. The Manager will also maintain the petty cash account.

ARTICLE III. HOPKINS COUNTY CIVIC CENTER COMPLEX RESERVATIONS REGULATIONS

Section A. RULES / REGULATIONS

1. Civic Center Rates & Policies
2. User Agreement

Section B. INTERLOCAL AGREEMENTS

1. Interlocal agreement with the Sulphur Springs Independent School District.
2. Agreement for the Joint Use of Facilities with the SSISD
3. Real Property Lease between the County and SSISD
4. SSISD Facility Use Policy

Adopted: June 11, 2007

Revised: August 25, 2026